



25, Tower Road
Carnlough
Co Antrim
BT44 OJS

Tel: (028) 2888 5202
Fax: (028) 2888 5492

13th September 2012

Dear Parent / Guardian

On behalf of the Post 16 Team, I would like to extend a warm welcome to everyone and thank you for attending this important evening.

The transition from Key Stage 4 (GCSE) to Key Stage 5 (Post 16 Studies) can prove challenging for many students. This is an invaluable opportunity for us to consider the different ways in which we can best work together, in partnership, to support your daughter/son to be happy, successful and achieve their academic potential.

The evening will commence with a presentation, providing information on:

- Year 13 Pastoral Team
- The Post 16 courses
- Monitoring and supporting academic progress
- Pastoral Care System: responsibilities and expectations
- Careers programme

After the presentation we invite you to join us in the college canteen where you will have the opportunity to meet members of the Post 16 and Senior Leadership Teams.

The college operates 'an open door' policy and please do not hesitate to contact us at any time if you have any concerns. We look forward to working with you and your daughter/son this year.

Yours sincerely,

John Mulvenna
Senior Leader Post 16